



Recreational Trails Program  
State Trails Committee  
Annual Meeting  
May 22, 2006, 9:30 A.M.  
Minutes

Committee Members Present: Curt Vanek, Curt Glasoe, Lisa Kudelka, Ben Kubischka, Paul Christianson, Ron Luethe, Thomas A. Balzer

Absent: Mark Zimmerman, Brian Prince, Frank Schill.

Others Present: Michelle Vetter, Arik Spencer, Keri Wanner.

The meeting was called to order at 9:35 a.m. by North Dakota Parks & Recreation Department Designee, Thomas A. Balzer.

Balzer thanked the committee members for their time and commitment to the program and for submitting their scoring sheets for the grant process.

Michelle Vetter was introduced as the coordinator of the Recreational Trails Program for the North Dakota Parks & Recreation Department.

Vetter reviewed the projects currently in process that have received funding in the past. Gwinner may rescind funding as they are unable to secure contractors to complete the project. Four projects are over the 18 month completion window and are being monitored closely to insure timely completion.

Discussion was held regarding increasing the per project cap from \$60,000 a greater amount.

Kubischka reported that the North Dakota Department of Transportation trail projects have seen an increase in costs to around \$150,000 per mile for asphalt trails that are ten feet wide.

Kudella stated it is hard with smaller projects to determine the overall impact the trail has on the community.

Glasoe said if we do raise it there needs to be promotion to that effect

Vanek stated that there is a concern to monitor administrative costs with each project as the expenses grow.

Balzer added there is also a concern over the increased frequency in project sponsors attempting to use 100% in-kind matches.

The committee voted unanimously to increase the per project cap to \$70,000 and that project sponsors may not claim more than the David-Bacon prevailing wage when determining in-kind labor match value.

Kubishka asked the NDPRD to investigate the RTP bidding requirements for engineering. TE does not allow for engineering costs. RTP in ND does allow for up to 20% of the total project costs to be engineering related.

Spencer discussed National Trails Day events in North Dakota. All of the state parks with the exception of Little Missouri State Park will be hosting events.

Glasoe stated that the Maah Daah Hey Trail Association will be providing lunch at the National Trails Day event at the Buffalo Gap Trail building event.

Vanek said that the Valley City chapter of the North Country Trail Association will be hosting an event as well.

Spencer discussed the promotion plan for the Legendary Trails Program. Focused effort will be on recreation professionals and agencies as well as city administrator, county auditors and economic development and tourism administrators.

Kubishka discussed the Lewis & Clark Legacy Trails program projects

Kudella asked about the Double Ditch project. Kubishka responded they encountered significant challenges with the trail right of ways and the future intent is to pave the trail surface, but for the time being it will remain an aggregate surface.

The North Dakota Department of Transportation put in for additional Lewis & Clark Legacy Trails funding in their discretionary funding request.

Vetter discussed the new online database, which has been very successful, resulting in increased grant requests this year even with the transition to an all on-line application. She did see other states' databases at a national conference, and will be making some modifications, but overall the North Dakota database is one of the most functional and efficient programs in the nation. The NDPRD will be sending out a survey to applicants to gauge satisfaction and determine necessary modification.

Luethe commented the online system was a great step forward for the program.

Vetter reported there was 833,459 available this year with 5% taken out for education/safety and 7% for administration. Leaving 733,443.92 for projects. Motorized will have 220,033.18, non-motorized will have 220,033.17 and multiuse will have

293,377.57. Two applications were withdrawn and three applications were incomplete; resulting in 7 motorized projects and 15 projects in the non-motorized and multiuse categories.

The committee voted to lift the \$60,000 per project cap on motorized projects.

The motorized projects were ranked as follows:

#	Applicant	Project Name/Description	Requested Amount	Total Project		
Motorized					Amount Funded	Rank
1	Snowmobile North Dakota	Groomer Update 2	\$74,000.00	\$92,500.00	\$74,000.00	2
2	Snowmobile North Dakota	Drag Purchase	\$10,718.40	\$13,398.00	\$10,718.40	3
3	Snowmobile North Dakota	Drag Updates	\$21,600.00	\$27,000.00	\$21,600.00	4
4	Snowmobile North Dakota	Program Snowmobile	\$6,800.00	\$8,500.00	\$6,800.00	6
5	Snowmobile North Dakota	Trail Grubbing Equipment Trailers	\$5,200.00	\$6,500.00	\$5,200.00	7
6	ND Parks and Recreation	Roughrider Trail - Phase 3	\$80,000.00	\$160,000.00	\$80,000.00	1
7	Snowmobile North Dakota	Trail Signs	\$24,820.60	\$31,025.75	\$21,714.78	5
		<b>Mortorized Totals</b>	\$223,139.00	\$338,923.75	\$220,033.18	

The committee voted to confer the funding as stated.

The committee voted to combine the non-motorized and multiuse projects and funding.  
The projects were ranked as follows:

#	Applicant	Project Name	Requested	Total Project	Funded	Rank
<b>Non-Motorized/Diverse Use</b>						
1	Barnes County USDA-Forest Service	Ladies Line Trail Segment	\$74,210.00	\$92,762.00	\$60,000.00	4
2		Cottonwood & MDH Trail	\$60,000	\$75,000.00	\$60,000.00	2
3	City of Zap	Zap Railroad Trail	\$47,000.00	\$65,000.00	\$47,000.00	11
4	L & C F M F	Fort Mandan Trail	\$80,000.00	\$100,000.00	\$0.00	14
5	IPG	Peace Garden Trail	\$50,000.00	\$60,000.00	\$50,000.00	8
6	Lincoln Park District	Lincoln Park Trail	\$60,000.00	\$149,459.84	\$60,000.00	9
7	TMCC	TM Anishinabe Trail	\$60,000.00	\$60,000.00	\$60,000.00	6
8	NDPRD	Seasonal Trail Crew	\$55,814.40	\$69,768.00	\$55,814.40	3
9	Max Public School Bismarck Park District	Max Nature/Fitness Trail	\$11,440.00	\$14,300.00	\$0.00	15
10		Bismarck Trail Signing	\$60,000.00	\$96,474.70	\$60,000.00	12
11	Mayville Park District NDPRD-Cross Ranch	ISLAND PARK BRIDGE	\$70,000.00	\$124,150.00	\$14,792.76	13
12		Cross Ranch Trail	\$3,120.00	\$3,920.00	\$3,120.00	5
13	Riverdale Park Board	Riverdale Memorial Trail	\$16,000.00	\$20,000.00	\$16,000.00	10
14	NDPRD	Maah Daah Hey 2 Trail	\$16,083.58	\$35,000.00	\$16,083.58	1
15	NDFS	Twisted Oaks Equestrian	\$10,600.00	\$14,440.00	\$10,600.00	7
<b>Non-motorized/Diverse Use Totals</b>			<b>\$674,267.98</b>	<b>\$980,274.54</b>	<b>\$513,410.74</b>	

The committee voted to confer the funding as stated.

Vanek asked about the use of milled asphalt for trails. Jacobson and Kubishka both commented that they use milled asphalt as a base for trail projects.

Vanek asked about inspection of old projects. Balzer responded that the RTP program does not have a requirement for inspection after the completion of the project.

Glasoe asked that the NDPRD ask about projects being new construction or maintenance on future applications

Glasoe asked if we can include a better description of grant application process and some objective questions to better define project scope and enhanced understandability for future applications.

Kubishka felt applicants need to do a better job describing the problem.

The Committee had a discussion about ATV use and growth in the state.

The meeting was adjourned at 11:44 a.m.